



**UNIVERSITY OF NAIROBI**



**EOI NO: UON/FST/EOI/01/2024-2025**

**REQUEST FOR EXPRESSION OF INTEREST FOR ARCHITECTURAL DESIGN  
COMPETITION**

**CLIENT: UNIVERSITY OF NAIROBI**

**COUNTRY: KENYA**

**Project: ENGINEERING AND SCIENCE COMPLEX OF THE UNIVERSITY OF  
NAIROBI**

**Issued on: 24<sup>th</sup> January 2025**

**Closing Date: 20<sup>th</sup> February 2025**

**Time: 10:30 AM**

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## Section I – Invitation for Expression of Interest

### **ARCHITECTURAL DESIGN COMPETITION FOR THE ENGINEERING AND SCIENCE COMPLEX OF THE UNIVERSITY OF NAIROBI**

The University of Nairobi has received financing from *Agence Française de Développement* ("**AFD**") and intends to use part of the funds thereof for payments under the following project **ARCHITECTURAL DESIGN COMPETITION FOR THE ENGINEERING AND SCIENCE COMPLEX OF THE UNIVERSITY OF NAIROBI**.

The Services of the consultant shall consist of Architectural and Engineering Design, Costing, Tender & Contract Documentation, Supervision and Contract Administration for The Engineering and Science Complex of The University of Nairobi as elaborated in the Section 2: Information to Consultants.

The University of Nairobi hereby invites Applicants to show their interest in delivering the Services described above.

This Request for Expressions of Interest is open to Consulting firms

Eligibility criteria to AFD financing are specified in sub-clause 1.3 of the "Procurement Guidelines for AFD-Financed Contracts in Foreign Countries", available online on AFD's website: <http://www.afd.fr>.

Interested applicants may obtain the detailed EOI document available on the university of Nairobi website ***procurement.uonbi.ac.ke*** and the PPIP website ***tenders.go.ke***

The Applicant shall submit only one application, either in its own name or as a member of a Joint Venture (JV). If an Applicant (including any JV member) submits or participates in more than one application, those applications shall be all rejected. However, the same Subconsultant may participate in several applications.

If the Applicant is a JV, the expression of interest shall include:

- a copy of the JV Agreement entered into by all members,
- or
- a letter of intent to execute a JV Agreement, signed by all members together with a copy of the Agreement proposal,

In the absence of this document, the other members will be considered as Subconsultants.

Experiences and qualifications of Subconsultants are not taken into account in the evaluation of the applications.

Interested Applicants must provide information evidencing that they are qualified and experienced to perform those Services. For that purpose, documented evidence of recent and similar services shall be submitted.

Determination of the similarity of the experiences will be based on:

- The contract size
- The nature of the Services
- The technical area and expertise (building construction and associated services)
- The location (in the region)

The Client will also take into account for the evaluation of the applications the following items:

- Availability of local representatives/partners in the team
- Experience and references of similar projects in the region (Sub-Saharan African)
- Experience and references for sustainable/green building assets in the region
- Achievement of sustainability, environmental and social considerations

For a JV, its leader and any member that has its registered office outside the Client's country shall fulfil each of these criteria.

An application that does not meet any of these requirements will be rejected.

Among the submitted applications, the University of Nairobi will shortlist a maximum of seven (7) Applicants, to whom the Request for EOI for Architectural Competition to carry out the Services shall be sent.

The Expressions of Interest must be submitted to the address below not later than 20<sup>th</sup> February 2025

University of Nairobi

Main Campus: Administration Block, 1st Floor,

Supply Chain Management Office Room 104

P.O.BOX 30197-00100 NAIROBI

Telephone: (254-20) –4910000/ 020 4913082

Email: [directorsupplychain@uonbi.ac.ke](mailto:directorsupplychain@uonbi.ac.ke)

**Address for obtaining further information:** [Directorsupplychain@uonbi.ac.ke](mailto:Directorsupplychain@uonbi.ac.ke)

**Address for submission of expression of interest:** Tender Box located on the Ground Floor, Administration Block, Main Campus along University Way.

**Address for opening of EOI:** Main Campus, 3<sup>rd</sup> Floor, Administration Block Old Council Chambers.

## Section II – Information to Consultants

### Project Background and Rationale

Kenya relies on the University of Nairobi (UoN) to train skilled manpower for key sectors and pillars expected to deliver on the Kenya Vision 2030. Under the Fourth Medium Term Plan covering period 2023-2027 (MTP IV), the Government of Kenya aims to strengthen science, technology, engineering and mathematics through enhancing capacity of education and training institutions. These will be done through:

- Establishing and equipping Institute of Applied Sciences in an existing public university.
- Strengthening the capacities of seven (7) universities and two (2) research institutes to be centres of excellence.
- Provision of equipment, construction of research infrastructure.
- Training of teaching staff in the field of engineering and physical sciences in 10 universities.

It is recognised that there is an increasing demand for specific skills in the face of emerging and recurrent challenges in global health, climate change and changing lifestyles, our training must be refocused and retooled to industry demand, changing technology and knowledge driven economy. These challenges require graduates equipped with hands-on practical skills, robust research and efficient knowledge management systems. With the requested infrastructure, the university will reshape training programs to meet these urgent development needs.

Over the years, the UoN has experienced constraints in term of infrastructure to accommodate the growing demand for new courses such as petroleum engineering and environmental and Geomatic engineering, mining, oil and gas, chemical engineering, electronics communications, mechanical engineering, medicine, mathematics, informatics, natural sciences & technology (M.I.N.T), new energy sources such as nuclear, geothermal, solar and wind power as well as modern equipment to support the learning. UoN aims to build a powerful capacity building effort to support the growing needs for high quality blended engineering education training both in Kenya and in East Africa for an emerging energy infrastructure, science & technology and informatics industry. It's against the above background that the University of Nairobi through funding agreement between the Government of Kenya and Agence Française de Développement (AFD) would like to build the proposed Engineering and Science Complex to address the above issues.

## Project Objectives

The ESC project objectives are:

1. **Training and research platform** – to support science, technology and innovation, health sciences and agriculture.
2. **Platform** for cutting-edge engineering **training, research and consultancies**.
3. **E-learning platform** to support engineering and science training platforms.
4. **Increase** number of engineering and science related **masters and PhD students completing** courses in record time.
5. **Research and training platform** which will enable research, capacity building and technology **incubation** and empower Kenyan institutions to harness innovations for **knowledge-based economy**.
6. **Platforms** to increase **access to quality and affordable, world-class training infrastructure and research facilities**.

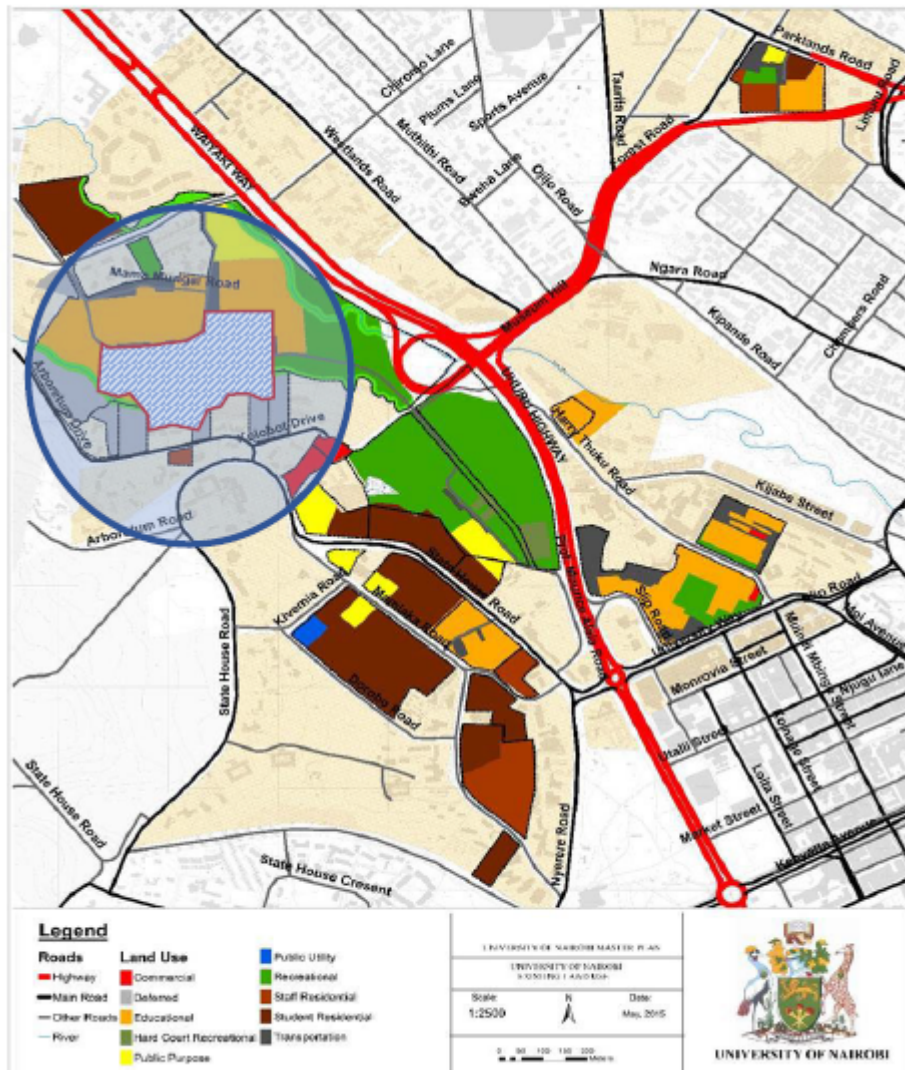
## Project Description and Architectural Program

The following is the summary showing the project size based on the Architectural Program, further detailed information shall be provided at the Competition stage.

<b>Location</b>	Chiromo Campus, University of Nairobi
<b>Site Area</b>	70,000 m <sup>2</sup>
<b>Project Components</b>	Education Facility – Faculty & Department Offices, Lounge, Meeting Rooms, Laboratories, Lecture Rooms, Seminar Rooms, Server Rooms, Common Areas and so on.
<b>Gross Floor Area</b>	Approx 34,000 m <sup>2</sup>
<b>Storeys/Height</b>	Maximum 5 storeys
<b>Sustainability Target</b>	LEED Silver

Site Location

The Site : New proposed site location





## Architectural Space Program

<b>Functional Scenario For Validation</b>	Component	Optimized Program Area (sqm)	Future Phases (Expansion):
	Labs and Preparation Rooms (60 pax)	1,860	<ul style="list-style-type: none"> <li>• <b>Labs and Preparation Rooms:</b> Expand by 20-30% depending on future demand (~1,000-1,500 sqm).</li> <li>• <b>Seminar Rooms &amp; Lecture Theatres:</b> Add additional floors for seminar rooms and lecture halls (~500-1,000 sqm).</li> <li>• <b>Staff Offices/PhD Workstations:</b> Horizontal or vertical expansion based on faculty growth (~1,000 sqm).</li> <li>• <b>Open Spaces for Group Discussions:</b> Expand based on future student population (~600 sqm).</li> </ul> <p><b>Total Future Expansion Area: Approximately 2,800-4,500 sqm.</b></p>
	Labs and Preparation Rooms (20 pax)	1,680	
	Specialized Labs (20 pax)	360	
	Workshops/Exhibition Spaces	1,250	
	Seminar Rooms (50-120 pax)	1,860	
	Break-Out Areas	540	
	Exhibition Area/ Seminar Spaces	500	
	Computer Labs (100 pax)	1,200	
	Multipurpose Halls	560	
	Auditorium (200 pax)	260	
	Lecture Theatres (150-300 pax)	1,400	
	PhD/Postdoc Workstations	420	
	MSc Rooms	760	
	Visionarium & Display Areas	120	
	Boardrooms	600	
	Staff Offices	1,600	
	Executive Offices	550	
	Kitchen & Wet Areas	560	
	Auxiliary Spaces, Archives	900	
	Storage Facilities	1,400	
Health & Wellness Centre	420		
University Mart	500		
Restaurant/Cafeteria	400		
Open Spaces for Group Discussions	600		
Operations & Maintenance	400		
Circulation (22%)	4,554		
<b>Total Net Area (Excluding Parking):</b>	<b>25,254</b>		
Parking for 300 cars	9,000		

## Objectives of the Consultancy Services

The objectives of the Consultancy Services broadly include:

1. Basic and detailed architectural and engineering design
2. Cost management throughout design development
3. Preparation of bidding documents to procure a works contractor
4. Assistance in procurement, evaluation and negotiation of works contract
5. Supervision of works until completion



## Team Composition and Minimum Qualifications

### Key Experts

1. Architect (Lead Consultant)
2. Quantity Surveyor
3. Civil/Structural Engineer
4. Mechanical Engineer
5. Electrical Engineer
6. Green Building Expert

### Non-Key Experts

1. Interior Designer
2. Landscape Architect
3. Physical Planner
4. Building Information Modelling Expert
5. Traffic Impact Assessment Expert
6. Architectural 3D Modelling and Render Expert
7. Building Security Systems Expert

The expected minimum qualifications for the Key Experts are summarised below.

1. **Architect (Lead Consultant):** Must possess a degree in architecture or equivalent qualifications, be registered by the Board of Registration of Architects and Quantity Surveyors or equivalent and has a minimum of 10 years post-registration experience.
2. **Quantity Surveyor:** Must possess a degree in quantity surveying or building economics or equivalent qualifications, be registered by the Board of Registration of Architects and Quantity Surveyors or equivalent and has a minimum of 10 years post-registration experience.
3. **Structural/Civil Engineer:** Must possess a degree in civil/structural engineering or equivalent qualifications, be registered by the Engineers Board of Kenya and has a minimum of 10 years post-registration experience.
4. **Electrical Engineer:** Must possess a degree in electrical engineering or equivalent qualifications, be registered by the Engineers Board of Kenya or equivalent and has a minimum of 10 years post-registration experience.
5. **Mechanical Engineer:** Must possess a degree in mechanical engineering or equivalent qualifications, be registered by the Engineers Board of Kenya or equivalent and has a minimum of 10 years post-registration experience.
6. **Green Building Expert:** Must have a degree in the built environment, be licensed by LEED as a green building Expert; have a minimum of 5 years' practical post-licensing experience; at least executed two (2) buildings that attained minimum LEED silver or LEED accreditation.

The expected minimum qualifications for the Non-Key Experts include degree or diploma in their respective fields, registered with relevant professional bodies or

associations and in good standing, and have at least 7 years post-qualification experience. Successfully shortlisted Applicants will be required to confirm the availability of the Key-Experts at the Proposal stage.

### Submission Requirements

The Consultant shall submit the expression of interest including evidence to show the capability of the Consultant (including Joint Venture members) and the Key Experts

The following must be submitted in the expression of interest

1. Expression of interest submission form
2. All mandatory requirements
3. Detail firm references
4. CVs of Key Experts and Non-Key Experts

## Section III – Evaluation Methodology and Criteria

### Overview

The evaluation of the Expression of interest documents shall be done in two steps as follows:

- a) Step1: Preliminary evaluation step - At this stage each of the submitted

Expression of Interest documents shall be examined for conformity and eligibility as stipulated in the mandatory requirement criteria.

- b) Step 2: Detailed evaluation step - In this step each submitted document shall be evaluated based on the following evaluation criteria:

No	Technical Evaluation Criteria	Points
1	Consulting experience	25
2	Experience of the consultants participating team	75
	<b>Total</b>	<b>100%</b>

The Evaluation results shall be ranked from the highest to the lowest and submitted to the AFD for approval. The top four (4) to Six (6) firms who score 70% and above in the detailed evaluation will proceed to the next stage of Request for Architectural Competition Proposal.

### Preliminary Evaluation (Step 1)

At this stage, each of the submitted Expression of Interest documents shall be examined for conformity and eligibility as stipulated in the mandatory requirement criteria as follows:

Mandatory Requirements (certified copies by issuing entity or a commissioner of oaths)

1. Certificate of incorporation or registration of firm with relevant authorities.
2. Certificate of firm registration with relevant recognized professional body.
3. Current practicing licenses or equivalent for the Key Experts from respective professional bodies.
4. A Summary report of current Audited Financial Statements for the last 3 years.
5. A Copy of Current/Valid Tax Compliance Certificate issued by the Kenya Revenue Authority (for all partners). An equivalent document to be provided for international firms.
6. JV Agreement/ Letter of Intent to execute a JV Agreement.

### Evaluation Checklist

No	Item	Evaluation	
		Pass	Fail
1	Certificate of incorporation or registration of firm with relevant authorities		

2	Certificate of firm registration with relevant recognized professional body		
3	Current practicing licenses or equivalent for the Key Experts from respective professional bodies		
4	A Summary report of current Audited Financial Statements for the last 3 years		
5	A Copy of Current/Valid Tax Compliance Certificate issued by the Kenya Revenue Authority (for all partners). An equivalent document to be provided for international firms		
6	JV Agreement/ Letter of Intent to execute a JV Agreement		

Note:

- The above criteria will be evaluated on a “Pass or “Fail” Basis.
- A submission shall be disqualified if it “Fails” anyone of the above criteria.
- Those who pass the mandatory requirements will be subjected to a detailed evaluation.

### Detailed Evaluation (Step 2)

Detailed Evaluation/Shortlisting Criteria for the Consultant

Part	Evaluation Criteria		Points
	Item		
A	<b>Consulting Experience of the Architectural Consulting Firm (and JV members) within the last five years</b>	General experience in design of buildings (above 25,000 m <sup>2</sup> )	4
		General experience in supervision of buildings (above 25,000 m <sup>2</sup> )	4
		Experience in design of education buildings	8
		Experience in design of green buildings	6
		Experience in Sub-Saharan Africa	3
		<b>Total</b>	<b>25</b>
B	<b>Key Experts' qualifications and experience within the last 10 years</b>	K-1: Architect (Lead Consultant)	15
		K-2: Quantity Surveyor	8
		K-3: Civil/Structural Engineer	8
		K-4: Mechanical Engineer	8
		K-5: Electrical Engineer	8
		K-6: Green Building Expert	8
		<b>Subtotal</b>	<b>55</b>
	<b>Non-Key Experts' qualifications and experience within the last 10 years</b>	Non-Key Experts (Interior Designer, Landscape Architect, Physical Planner, Building Information Modelling Expert, Traffic Impact Assessment Expert, Architectural 3D Modelling and Render Expert, Building Security Systems Expert)	10
<b>Total</b>	<b>65</b>		
C	<b>Participation of nationals as Key Experts</b>		<b>10</b>
<b>Grand Total</b>			<b>100</b>

The minimum technical score required to be considered for shortlisting is 70.

## Sub Criteria and Point System

### Architectural consulting firm experience

#### Sub Criteria for Consulting Experience of the Architectural Consulting Firm (and JV members) within the last five years (25 points)

Classification	Points	Evaluation Criteria			
General experience in design of buildings (above 25,000 m <sup>2</sup> )	4	The number of building projects successfully completed within the last 5 years with gross built up area exceeding 25,000m <sup>2</sup> .			
		<b>N ≥ 5</b>	<b>5 &gt; N ≥ 3</b>	<b>3 &gt; N ≥ 1</b>	<b>N = 0</b>
		<b>4</b>	<b>3</b>	<b>1</b>	<b>0</b>
General experience in supervision of buildings (above 25,000 m <sup>2</sup> )	4	The number of building projects successfully completed within the last 5 years with gross built up area exceeding 25,000m <sup>2</sup> .			
		<b>N ≥ 5</b>	<b>5 &gt; N ≥ 3</b>	<b>3 &gt; N ≥ 1</b>	<b>N = 0</b>
		<b>4</b>	<b>3</b>	<b>1</b>	<b>0</b>
Experience in design of education buildings	8	The number of similar projects successfully completed or on-going within the last 5 years			
		<b>N ≥ 5</b>	<b>5 &gt; N ≥ 3</b>	<b>3 &gt; N ≥ 1</b>	<b>N = 0</b>
		<b>8</b>	<b>5</b>	<b>3</b>	<b>0</b>
Experience in design of green buildings	6	The number of green certified projects successfully completed within the last 5 years			
		<b>N ≥ 3</b>	<b>N = 2</b>	<b>N = 1</b>	<b>N = 0</b>
		<b>6</b>	<b>4</b>	<b>2</b>	<b>0</b>
Experience in Sub-Saharan Africa	3	The number of similar projects successfully completed within the last 5 years in Africa			
		<b>N ≥ 4</b>	<b>N = 3</b>	<b>N = 2</b>	<b>N = 1</b>
		<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>

## Key Experts' qualifications and experience

### Sub Criteria for Key Experts' qualifications and experience (55 points) and Non-Key Experts qualifications for the last 10 years

K-1: Architect (Lead Consultant) (15 Points)					
Classification	Points	Evaluation Criteria			
General qualifications	1	Professional qualification			
		Licensed Architect & Bachelors degree	Unlicensed Professional		
		1	0		
	2	The number of post registration years of experience in the construction industry			
		$N \geq 10$	$10 > N \geq 5$	$5 > N$	
		2	1	0	
Adequacy for the Services	3	The number of building projects successfully completed exceeding 25,000m <sup>2</sup> gross built area			
		$N \geq 10$	$10 > N \geq 7$	$7 > N \geq 4$	$4 > N \geq 1$
		3	2	1	0.5
	6	Number of similar projects executed			
		$N \geq 5$	$5 > N \geq 3$	$3 > N \geq 1$	
		6	4	2	
Relevant experience in the region	2	Number of construction projects executed within Sub-Saharan Africa			
		$N \geq 3$	$N = 2$	$N = 1$	
		2	1.5	1	
Number of years of experience of the Expert with the Consultant (or Subconsultant)	1	Number of years of experience of the Expert with the Consultant (or Subconsultant)			
		$N \geq 10$	$10 > N \geq 5$	$5 > N \geq 3$	$3 > N$
		1	0.5	0.2	0
K-2: Quantity Surveyor (8 Points)					
Classification	Points	Evaluation Criteria			
General qualifications	1	Professional qualification			
		Licensed Quantity Surveyor & Bachelors degree	Unlicensed Professional		
		1	0		
	1	The number of post registration years of experience in the construction industry			
		$N \geq 10$	$10 > N \geq 5$	$5 > N$	
		1	0.5	0	
Adequacy for the Services	1.5	The number of building projects successfully completed exceeding 25,000m <sup>2</sup> gross built area			
		$N \geq 10$	$10 > N \geq 5$	$5 > N \geq 1$	
		1.5	1	0.5	
	3.5	Number of similar projects executed			
		$N \geq 5$	$5 > N \geq 3$	$3 > N \geq 1$	
		3.5	2.5	1.5	
Relevant experience in the region	0.5	Number of construction projects executed within Sub-Saharan Africa			
		$N \geq 3$	$N = 2$	$N = 1$	
		0.5	0.3	0.2	

Number of years of experience of the Expert with the Consultant (or Subconsultant)	0.5	Number of years of experience of the Expert with the Consultant (or Subconsultant)			
		$N \geq 10$	$10 > N \geq 5$	$5 > N \geq 3$	$3 > N$
		0.5	0.3	0.1	0
<b>K-3: Civil/Structural Engineer (8 Points)</b>					
<b>Classification</b>	<b>Points</b>	<b>Evaluation Criteria</b>			
General qualifications	1	Professional qualification			
		Licensed Engineer & Bachelors degree	Unlicensed Professional		
		1	0		
	1	The number of post registration years of experience in the construction industry			
		$N \geq 10$	$10 > N \geq 5$	$5 > N$	
		2	1	0	
Adequacy for the Services	1.5	The number of building projects successfully completed exceeding 25,000m <sup>2</sup> gross built area			
		$N \geq 10$	$10 > N \geq 5$	$5 > N \geq 1$	
		1.5	1	0.5	
	3.5	Number of similar projects executed			
		$N \geq 5$	$5 > N \geq 3$	$3 > N \geq 1$	
		3.5	2.5	1.5	
Relevant experience in the region	0.5	Number of construction projects executed within Sub-Saharan Africa			
		$N \geq 3$	$N = 2$	$N = 1$	
		0.5	0.3	0.2	
Number of years of experience of the Expert with the Consultant (or Subconsultant)	0.5	Number of years of experience of the Expert with the Consultant (or Subconsultant)			
		$N \geq 10$	$10 > N \geq 5$	$5 > N \geq 3$	
		0.5	0.3	0.1	
<b>K-4: Mechanical Engineer (8 Points)</b>					
<b>Classification</b>	<b>Points</b>	<b>Evaluation Criteria</b>			
General qualifications	1	Professional qualification			
		Licensed Engineer & Bachelors degree	Unlicensed Professional		
		1	0		
	1	The number of post registration years of experience in the construction industry			
		$N \geq 10$	$10 > N \geq 5$	$5 > N$	
		2	1	0	
Adequacy for the Services	1.5	The number of building projects successfully completed exceeding 25,000m <sup>2</sup> gross built area			
		$N \geq 10$	$10 > N \geq 5$	$5 > N \geq 1$	
		1.5	1	0.5	
	3.5	Number of similar projects executed			
		$N \geq 5$	$5 > N \geq 3$	$3 > N \geq 1$	
		3.5	2.5	1.5	
Relevant experience in the region	0.5	Number of construction projects executed within Sub-Saharan Africa			
		$N \geq 3$	$N = 2$	$N = 1$	
		0.5	0.3	0.2	
Number of years of experience of the Expert	0.5	Number of years of experience of the Expert with the Consultant (or Subconsultant)			

with the Consultant (or Subconsultant)		$N \geq 10$	$10 > N \geq 5$	$5 > N \geq 3$	$3 > N$
		0.5	0.3	0.1	0
<b>K-5: Electrical Engineer (8 Points)</b>					
Classification	Points	Evaluation Criteria			
General qualifications	1	Professional qualification			
		Licensed Engineer & Bachelors degree		Unlicensed Professional	
		1		0	
	1	The number of post registration years of experience in the construction industry			
		$N \geq 10$		$10 > N \geq 5$	
		2		1	
Adequacy for the Services	1.5	The number of building projects successfully completed exceeding 25,000m <sup>2</sup> gross built area			
		$N \geq 10$		$10 > N \geq 5$	
		1.5		1	
	3.5	Number of similar projects executed			
		$N \geq 5$		$5 > N \geq 3$	
		3.5		2.5	
Relevant experience in the region	0.5	Number of construction projects executed within Sub-Saharan Africa			
		$N \geq 3$		$N = 2$	
		0.5		0.3	
Number of years of experience of the Expert with the Consultant (or Subconsultant)	0.5	Number of years of experience of the Expert with the Consultant (or Subconsultant)			
		$N \geq 10$		$10 > N \geq 5$	
		0.5		0.3	
<b>K-6: Green Building Expert (8 Points)</b>					
Classification	Points	Evaluation Criteria			
General qualifications	1	Professional qualification			
		Licensed LEED or EDGE Expert & Bachelors degree		Unlicensed Professional	
		1		0	
	1	The number of post registration years of experience in the construction industry			
		$N \geq 10$		$10 > N \geq 5$	
		2		1	
Adequacy for the Services	1.5	The number of building projects successfully completed exceeding 25,000m <sup>2</sup> gross built area			
		$N \geq 5$		$5 > N \geq 3$	
		1.5		1	
	3.5	Number of similar projects executed			
		$N \geq 3$		$N = 2$	
		3.5		2.5	
Relevant experience in the region	0.5	Number of construction projects executed within Sub-Saharan Africa			
		$N \geq 3$		$N = 2$	
		0.5		0.3	
Number of years of experience of the Expert	0.5	Number of years of experience of the Expert with the Consultant (or Subconsultant)			
		$N \geq 10$		$10 > N \geq 5$	
		0.5		0.3	



with the Consultant (or Subconsultant)		0.5	0.3	0.1	0	
<b>Non-Key Experts (10 Points) (2 marks each with a maximum total of 10)</b>						
<b>Classification</b>	<b>Points</b>	<b>Evaluation Criteria</b>				
General qualifications	1	Professional qualification				
		Relevant academic and professional qualifications		Absence of necessary qualifications		
		1		0		
	1	The number of post registration years of experience in the construction industry				
		N ≥ 10		10 > N ≥ 5		5 > N
		2		1		0

### Notes on the Evaluation Criteria

The following general notes shall apply when evaluating the Applicants and should be considered in their applications.

#### Similar projects for consulting firm (and JV members) and Key Experts

Similar projects shall mean design and/ or supervision of university education and research development projects, including facilities such as administration blocks, laboratories, libraries, lecture rooms and associated services and external works like internal roads, landscaped areas etc.

#### Joint venture

In case of consortium members having participated as a consortium of a JV, the experience in similar projects will be determined by considering their holding ratio in the Joint Venture. However, the number of contract experiences (projects) in similar projects will be counted as one project if the contract amount by considering their holding ratio in the Joint Venture exceeds a minimum contract amount in the evaluation criteria.

#### Green certified projects

Green certified projects are those that have attained the green certification based on LEED, Green Star, EDGE or equivalent certification standards.

#### Submission of evidence

- The Applicant is required to provide evidence including extract of contract of engagement or award letter and completion certificates for each project submitted to support the Consultant's experience. Projects listed in the submission form without evidence will not be considered.
- The Applicant should submit the copies of certificates to show evidence of qualifications of Key Experts.

### Minimum qualifications of Key Experts

- Key Experts must meet the minimum qualifications. Key Experts who do not meet the minimum qualifications will not be evaluated in the other parameters therefore get a zero score.

## Section IV – Standard Forms

### Form 1 – Submission Form

TO: The University of Nairobi

Dear Sir,

**RE: PROVISION OF ARCHITECTURAL DESIGN COMPETITION**

We the undersigned offer to participate in the **Request for Architectural Design Competition for The Engineering and Science Complex of The University of Nairobi.**

We understand you are not bound to accept any expression of interest you receive.

We remain, yours faithfully,

.....

Authorized Representative's signature

Name:

.....

Title.....

Name of the Firm: .....

## Form 2 – Format for Firm’s References

### A – Consultant’s Organization

[Provide here a brief (not more than three pages) description of the background and organization of your firm/entity and each associate if any, for performing the Services.]

### B – Consultant’s Experience

1. List only previous similar assignments successfully completed in the last [.....] years.
2. List only those assignments for which the Consultant was legally contracted by the Client as a company or was one of the joint venture partners. Assignments completed by the Consultant’s individual experts working privately or through other consulting firms cannot be claimed as the relevant experience of the Consultant, or that of the Consultant’s partners or sub-consultants, but can be claimed by the Experts themselves in their CVs. The Consultant should be prepared to substantiate the claimed experience by presenting copies of relevant documents and references if.

Duration	Assignment name/& brief description of main deliverables/outputs	Name of Client & Country of Assignment	Approx. Project Built Up Area/ Construction Cost	Role on the Assignment
{e.g., Jan.2019– Apr.2020}	{e.g., “design and supervision of.....”: designed and supervised the construction of proposed .....; }	{e.g., Ministry of ....., country}	{e.g., 26,000 m2 gross built up area/ USD 2.5 mil}	{e.g., Lead partner in a JV A&B&C}
{e.g., Jan-Dec 2021}	{e.g., “design and supervision of an education building .....” : designed and supervised the construction of proposed .....}	{e.g., University of ....., country}	{e.g., 30,000 m2 gross built up area/ USD 3 mil}	{e.g., sole Consultant}

**Form 3 – Format for CV for Key Personnel**  
**Curriculum Vitae (CV)**  
**(Indicative format)**

<b>Position Title and No.:</b>	<i>[e.g., K-1, Architect (Lead Consultant)]</i>
<b>Name of Expert:</b>	<i>[insert full name]</i>
<b>Date of Birth:</b>	<i>[day/month/year]</i>
<b>Country of Citizenship/Residence:</b>	<i>[insert country]</i>

**Education:** *[List college/university or other specialized education, giving names of educational institutions, dates attended, degree(s)/diploma(s) obtained.]. Use not more than a quarter A4 page.*

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**Employment record relevant to the Services:** *[Starting with present position, list in reverse order. Please provide dates, name of employing organization, titles of positions held, types of activities performed and location of the assignment, and contact information of previous clients and employing organization(s) who can be contacted for references. Past employment that is not relevant to the Services does not need to be included.] Use not more than half A4 page.*

<b>Period</b>	<b>Employing organization and your title/position. Contact information for references</b>	<b>Country</b>	<b>Summary of activities performed relevant to the Services</b>
<i>[e.g., May 2015 – present]</i>	<i>[e.g. Ministry of _____, advisor/consultant to _____ For references: phone _____ / email _____, Mr. Bbbbbbb, deputy minister]</i>		

**Membership in Professional Associations and Publications:** \_\_\_\_\_

**Language Skills (indicate only languages in which you can work):** \_\_\_\_\_

**Adequacy for the Services:**

*[Give outline of staff members experience most pertinent to the assignment describing degree of responsibility held and relevant previous assignments performed in last ten years. For experience in last ten years, give type of activity performed]. Use not more than one A4 page.*

Detailed Tasks Assigned to Consultant’s Team of Experts	Reference to Prior Work/Assignments that Best Illustrates Capability to Handle the Assigned Tasks
<i>[List all deliverables/tasks as in which the Expert will be involved]</i>	

**Expert’s contact information:** *[email: \_\_\_\_\_, phone: \_\_\_\_\_]*

**Certification:**

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience, and I am available to undertake the Services in case of an award. I understand that any misstatement or misrepresentation described herein may lead to my disqualification or dismissal by the Client.

*[day/month/year]*

Name of Expert

Signature  
Date

*[day/month/year]*

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Name of authorized Representative of the Consultant

Signature

Date

*[the same who signs the EOI Submission]*

## Section V – Appendix: Statement of Integrity, Eligibility and Environmental and Social Responsibility

(To be submitted with the application, signed and unaltered)

Statement of Integrity, Eligibility and Environmental and Social Responsibility

Reference of the bid or proposal \_\_\_\_\_ (the "**Contract**")

To: \_\_\_\_\_ (the "**Contracting Authority**")

1. We recognise and accept that *Agence Française de Développement* ("**AFD**") only finances projects of the Contracting Authority subject to its own conditions which are set out in the Financing Agreement which benefits directly or indirectly to the Contracting Authority. As a matter of consequence, no legal relationship exists between AFD and our company, our joint venture or our suppliers, contractors, subcontractors, consultants or subconsultants. The Contracting Authority retains exclusive responsibility for the preparation and implementation of the procurement process and performance of the contract. The Contracting Authority means the Purchaser, the Employer, the Client, as the case may be, for the procurement of goods, works, plants, consulting services or non-consulting services.
2. We hereby certify that neither we nor any other member of our joint venture or any of our suppliers, contractors, subcontractors, consultants or subconsultants are in any of the following situations:
  - 2.1 Being bankrupt, wound up or ceasing our activities, having our activities administered by the courts, having entered into receivership, reorganisation or being in any analogous situation arising from any similar procedure;
  - 2.2 Having been:
    - a) convicted, within the past five years by a court decision, which has the force of *res judicata* in the country where the Contract is implemented, of fraud, corruption or of any other offense committed during a procurement process or performance of a contract (in the event of such conviction, you may attach to this Statement of Integrity supporting information showing that this conviction is not relevant in the context of this Contract);
    - b) subject to an administrative sanction within the past five years by the European Union or by the competent authorities of the country where



- we are constituted, for fraud, corruption or for any other offense committed during a procurement process or performance of a contract (in the event of such sanction, you may attach to this Statement of Integrity supporting information showing that this sanction is not relevant in the context of this Contract);
- c) convicted, within the past five years by a court decision, which has the force of res judicata, of fraud, corruption or of any other offense committed during the procurement process or performance of an AFD-financed contract;
- 2.3 Being listed for financial sanctions by the United Nations, the European Union and/or France for the purposes of fight-against-terrorist financing or threat to international peace and security;
- 2.4 Having been subject within the past five years to a contract termination fully settled against us for significant or persistent failure to comply with our contractual obligations during contract performance, unless this termination was challenged and dispute resolution is still pending or has not confirmed a full settlement against us;
- 2.5 Not having fulfilled our fiscal obligations regarding payments of taxes in accordance with the legal provisions of either the country where we are constituted or the Contracting Authority's country;
- 2.6 Being subject to an exclusion decision of the World Bank and being listed on the website <http://www.worldbank.org/debarr> (in the event of such exclusion, you may attach to this Statement of Integrity supporting information showing that this exclusion is not relevant in the context of this Contract);
- 2.7 Having created false documents or committed misrepresentation in documentation requested by the Contracting Authority as part of the procurement process of this Contract.
3. We hereby certify that neither we, nor any of the members of our joint venture or any of our suppliers, contractors, subcontractors, consultants or subconsultants are in any of the following situations of conflict of interest:
- 3.1 Being an affiliate controlled by the Contracting Authority or a shareholder controlling the Contracting Authority, unless the stemming conflict of interest has been brought to the attention of AFD and resolved to its satisfaction;
- 3.2 Having a business or family relationship with a Contracting Authority's staff involved in the procurement process or the supervision of the resulting Contract, unless the stemming conflict of interest has been brought to the attention of AFD and resolved to its satisfaction;

- 3.3 Being controlled by or controlling another bidder or consultant, or being under common control with another bidder or consultant, or receiving from or granting subsidies directly or indirectly to another bidder or consultant, having the same legal representative as another bidder or consultant, maintaining direct or indirect contacts with another bidder or consultant which allows us to have or give access to information contained in the respective applications, bids or proposals, influencing them or influencing decisions of the Contracting Authority;
- 3.4 Being engaged in a consulting services activity, which, by its nature, may be in conflict with the assignments that we would carry out for the Contracting Authority;
- 3.5 In the case of procurement of goods, works or plants:
  - a) Having prepared or having been associated with a consultant who prepared specifications, drawings, calculations and other documentation to be used in the procurement process of this Contract;
  - b) Having been recruited (or being proposed to be recruited) ourselves or any of our affiliates, to carry out works supervision or inspection for this Contract.
4. If we are a state-owned entity, and to compete in a procurement process, we certify that we have legal and financial autonomy and that we operate under commercial laws and regulations.
5. We undertake to bring to the attention of the Contracting Authority, which will inform AFD, any change in situation with regard to points 2 to 4 here above.
6. In the context of the procurement process and performance of the corresponding contract:
  - 6.1 We have not and we will not engage in any dishonest conduct (act or omission) deliberately intended to deceive others, to intentionally conceal items, to violate or vitiate someone's consent, to make them circumvent legal or regulatory requirements and/or to violate their internal rules in order to obtain illegitimate profit;
  - 6.2 We have not and we will not engage in any dishonest conduct (act or omission) contrary to our legal or regulatory obligations or our internal rules in order to obtain illegitimate profit;
  - 6.3 We have not promised, offered or given and we will not promise, offer or give, directly or indirectly to (i) any Person who holds a legislative, executive, administrative or judicial mandate within the State of the Contracting Authority regardless of whether that Person was nominated or elected, regardless of the permanent or temporary, paid or unpaid nature

of the position and regardless of the hierarchical level the Person occupies, (ii) any other Person who performs a public function, including for a State institution or a State-owned company, or who provides a public service, or (iii) any other person defined as a Public Officer by the national laws of the Contracting Authority's country, an undue advantage of any kind, for himself or for another Person or entity, for such Public Officer to act or refrain from acting in his official capacity;

- 6.4 We have not promised, offered or given and we will not promise, offer or give, directly or indirectly to any Person who occupies an executive position in a private sector entity or works for such an entity, regardless of the nature of his/her capacity, any undue advantage of any kind, for himself or another Person or entity for such Person to perform or refrain from performing any act in breach of its legal, contractual or professional obligations;
- 6.5 We have not and we will not engage in any practice likely to influence the contract award process to the detriment of the Contracting Authority and, in particular, in any anti-competitive practice having for object or for effect to prevent, restrict or distort competition, namely by limiting access to the market or the free exercise of competition by other undertakings;
- 6.6 Neither we nor any of the members of our joint venture or any of our suppliers, contractors, subcontractors, consultants or subconsultants shall acquire or supply any equipment nor operate in any sectors under an embargo of the United Nations, the European Union or France;
- 6.7 We commit ourselves to comply with and ensure that all of our suppliers, contractors, subcontractors, consultants or subconsultants comply with international environmental and labour standards, consistent with laws and regulations applicable in the country of implementation of the Contract, including the fundamental conventions of the International Labour Organisation (ILO) and international environmental treaties. Moreover, we shall implement environmental and social risks mitigation measures when specified in the environmental and social commitment plan (ESCP) provided by the Contracting Authority.
7. We, as well as members of our joint venture and our suppliers, contractors, subcontractors, consultants or subconsultants authorise AFD to inspect accounts, records and other documents relating to the procurement process and performance of the contract and to have them audited by auditors appointed by AFD.

Name: \_\_\_\_\_ In the capacity of: \_\_\_\_\_

Duly empowered to sign in the name and on behalf of<sup>1</sup>: \_\_\_\_\_

Signature: \_\_\_\_\_

Dated:

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<sup>1</sup> In case of joint venture, insert the name of the joint venture. The person who will sign the application, bid or proposal on behalf of the applicant, bidder or consultant shall attach a power of attorney from the applicant, bidder or consultant.